

A REQUEST FOR PROPOSAL
FOR
PERSONAL SERVICES CONTRACT

Department of Highways
Professional Services Procurement Bulletin 2012-10
Fayette / KY 4 /7-366.00

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

County - Fayette

Route – KY 4

Item No. 7-366.00

Project Description – Widen New Circle Road in Lexington from Georgetown Road to Boardwalk Avenue including interchange reconstruction at Newtown Pike.

II. PROJECT INFORMATION

Project Manager – Joshua Samples, P.E.

User Division - Highway Design

Approximate Fee - \$1,600,000 (Phase II Design) Lump Sum Contract Fee

Project Funding - Federal Funds (FD52)

Project Length – 1.3 miles

III. PURPOSE AND NEED

The purpose of this project is to increase safety, mobility, and system linkages that will support continued and sustainable economic development along New Circle Road between Georgetown Road and Boardwalk Avenue including the Newtown Pike Interchange.

IV. DBE REQUIREMENT

The Consultant team shall include a DBE Participation Plan with their response to announcement. An additional page will be allowed with the project approach in the response to announcement to convey this plan. A maximum of 4 points will be considered in the evaluation factors for the DBE Participation Plan.

V. SCOPE OF WORK

The selected Consultant will be required to provide engineering services to perform Phase II Roadway Design, including the preparation of any design studies, drainage design, right-of-way plans, construction plans, traffic control plans, and cost estimates as necessary to provide Final Grade, Drain and Surfacing Plans for the project.

VI. SPECIAL INSTRUCTIONS

The Department may retain any of the services advertised here to be performed by in-house state forces.

Instructions for Response to Announcement can be found at:

http://transportation.ky.gov/progperform/instructions_for_response_to_kentucky_transportation_cabinet_6-9-09.pdf

VII. AVAILABLE STUDIES

1. [The approved CE Level 2](#)
2. [KY 4 – Recommended Preferred – Alternate 8](#)
3. [Existing digital terrain model \(DTM\): Alignment Files](#)
4. [New Circle Road Planning Study](#)

Additional Files – added 4-18-12

5. [alt-8-cl.dgn](#)
6. [frontage roads-stakeholders-yellow alt.dgn](#)
7. [alt-8-xs.dgn](#)

VIII. METHOD OF DESIGN

The selected consultant shall utilize the most recent CADD Standards for Highway Plans Policy in the development of the highway plans.

IX. ENVIRONMENTAL

This project has an approved CE Level 2. Any additional Environmental Services will be provided by the Cabinet.

X. PHOTOGRAMMETRIC SERVICES

The Department will furnish the aerial photography and manuscripts that are suitable for Phase II design.

XI. STRUCTURE DESIGN

The selected consultant shall provide the necessary engineering service to submit an Advanced Situation Folder(s) to the KYTC for the appropriate applicable structure(s). The selected consultant may provide all structural design required for the project. Structure Design Services may be negotiated and included in the original contract agreement or may be added by contract modification at the appropriate time. Prequalification in the area of structure design are required. At any time, if the Department has the capacity to provide these services, the Department may retain the advertised structure design services.

XII. GEOTECHNICAL SERVICES

The Department will provide all Geotechnical Services for the project.

XIII. TRAFFIC

Traffic projections and related information will be provided by the Department.

XIV. UTILITY DESIGN

The selected consultant may be requested to provide utility related services for this project, which may include construction inspection.

XV. PREQUALIFICATION REQUIREMENTS

To respond to this project, the consultant project team must be prequalified in the following areas by the date of this advertisement.

ROADWAY DESIGN

- [Urban Roadway Design](#)
- [Surveying](#)

STRUCTURES

- [Spans under 500 feet](#)

XVI. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • May 9th, 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • May 14th, 2012

SECOND SELECTION COMMITTEE • May 28th, 2012

PRE-DESIGN CONFERENCE • June 4th, 2012

TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL • July 1st, 2012

CONTRACT NEGOTIATIONS • August 1st, 2012

NOTICE TO PROCEED • September 1st, 2012

XVII. PROJECT SCHEDULE

JOINT INSPECTION • November 1st, 2013

R/W UTILITY PLANS • March 1st, 2014

FINAL PLANS • March 1st, 2015

XVIII. EVALUATION FACTORS

Consultants will be evaluated by the selection committee based on the following, weighted factors:

1. Relative experience of consultant personnel assigned to project team with highway project for KYTC and/or federal, local or other state governmental agencies. (10 Points)
2. Capacity to comply with project schedule. (10 Points)
3. Past record of performance on projects similar in type and complexity. (10 Points)
4. Project approach and proposed procedures to accomplish the services for the project. (20 Points)
5. DBE Participation Plan (4 points)
6. Consultant's offices where work is to be performed. (2 Points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XIX. SELECTION COMMITTEE MEMBERS

1. Joshua Samples, PE, User Division
2. Keith Caudill, User Division
3. Brian Meade, PE, Secretary's Pool
4. Boday Borres, PE, Secretary's Pool
5. Linda Wagner-Justice, PE, Governor's Pool

Location Map

